

DAHLONEGA DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET BOARD

December 14, 2017

8:45 AM

Council Chambers - City Hall

Meeting Minutes

Members Present: Tony Owens, Chairman; Mike Miller; Larry Odom; and Hal Williams

Members Absent: Donna Logan

Guests Present: Doug Parks, City Attorney

Staff Present: Jan Harris, Director; and Danielle Bell, Project Coordinator

I. Call to order – The meeting was called to order at 8.47am by Chairman Tony Owens who noted that a quorum was present.

II. Approve November 9, 2017 meeting minutes and the minutes from the December 7, 2017 Called Meeting – MOTION: A motion to approve the November 9, 2017 minutes as presented was made by Hal Williams and seconded by Mike Miler. It passed unanimously. MOTION: A motion to approve the minutes of the December 7, 2017 called meeting was made by Larry Odom and seconded by Hal Williams. All are in favor and the motion passes.

III. Approve financial report – Jan Harris reviewed the monthly financial report with the board. MOTION: Hal Williams made the motion to approve the financial report as presented by staff. Mike Miller seconded the motion. All were in favor and the motion carried.

IV. Staff Report – Jan reviewed the written staff report provided to the members in their meeting packet. No action was required

V. Update on Streetscape Project – Jan reported that Streetscape is progressing. Timely updates (usually on a weekly basis are being sent to DT business owners to keep them informed.

VI. Update on UNG Bond – Doug Parks requested two additional motions from the board as work on the bond was nearing completion. MOTION: Larry Odum made a motion that the remainder of the documents necessary to complete the UNG Bond issuance were authorized for execution and were executed. The motion was seconded by Hal Williams and all were in favor. The motion carried.

VI. Board Member Vacancies – Sabrina Walker’s name was put forward by the board as the potential board member to replace Chris Welch. Staff will communicate with both Deanna Walters who would replace Bruce Howerton and Sabrina to ascertain their willingness to serve with Council’s approval.

VII. Discussion and vote on the future of the Downtown App – Hal Williams made a motion to no longer continue to financially support the downtown app but that the board would revisit the issue again of app developer Shannon Sims demonstrates merchant involvement and a self-supporting income stream. The motion was seconded by Larry Odom and was approved unanimously.

VIII. Announcements from partner agencies – There were no member agencies present to provide reports.

IX. New Business – There was no new business to bring before the board.

X. Adjournment – MOTION: Hal Williams made a motion to adjourn the meeting which was seconded by Larry Odom. The board unanimously approved this motion and the meeting was adjourned at 9.45am